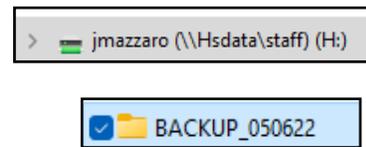
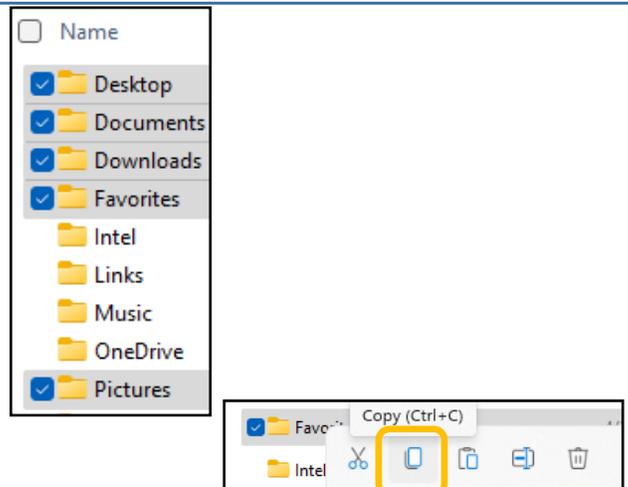


HOW TO RESTORE FILES FROM BACKUP FOLDER on H:drive

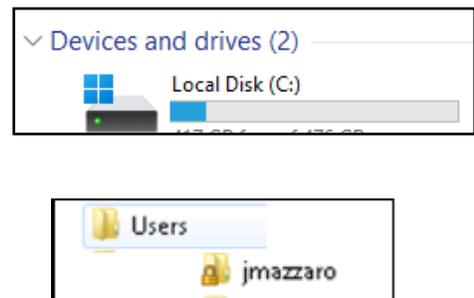
- Open your **H:drive** and double click on the **Backup folder** you created



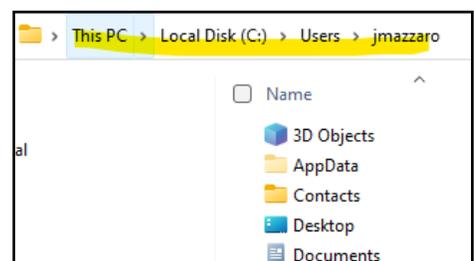
- **Check the box for:**
 - Desktop
 - Documents
 - Downloads
 - Favorites
 - Pictures
- **Right Click in any blue or grey area**
- Select **COPY**
 - (or press CTRL + C)



- Open your **LOCAL DISK (C:) drive** (from THIS PC on your desktop)
- **Double click** on **USERS** folder
- **Double click** on the folder with **YOUR NAME**



- Press **CTRL + V** in any open spot. This will paste the copied files (links) from your H:drive to your computer.
- If you get a message that says a file already exists, just click **SKIP**



STEPS TO RE-SYNC BROWSERS

- If you use CHROME or EDGE, you must log in with your google or Microsoft credentials (school email and password) to restore your favorites—then they will automatically import from the cloud.
- **Click on the PERSON ICON in upper right corner from your browser**
- Click **Sign in** or **Turn on Sync**
- Follow prompts to continue

